



JABATAN KEJURUTERAAN ELEKTRIK

COURSE CODE	EC503	COURSE NAME	OPERATION SYSTEM
COURSE WORK	LAB WORK 5	TOPIC	6
STUDENT'S NAME		REGISTRATION NO	
DATE			

TITLE : CREATE AND CUSTOMIZE USER ACCOUNTS (CLO1)

Learning Outcomes :

By the end of this lab, students should be able :

1. To create user accounts
2. To customize user accounts
3. To setup password for user accounts

Tools : Windows XP Operating System (Professional Edition)

Procedures :

A. To set up user accounts

1. Log on to your computer as an administrator. Click **Start**, and then click **Control Panel**.
2. Under **Pick a category**, click **User Accounts**.
3. Under **Pick a task**, click **Create a new account**.
4. In the User Accounts wizard, on the **Name the new account** page, type the name for the user. You can use the person's full name, first name, or a nickname. Then click **Next**.
5. The User Accounts wizard displays the **Pick an account type** page. Click **Limited**, and then click **Create Account**.

B. To either choose a picture or create a password

1. Log on to your computer as an administrator. Click **Start**, and then click **Control Panel**.
2. Under **Pick a category**, click **User Accounts**.
3. Under **or pick an account to change**, click the account for which you want to choose a picture or create a password.

4. **To choose a custom picture.**

- a. Click **Change the picture**.
- b. Click **Browse for more pictures**.
- c. Click the picture you want to display for that account, and then click **Open**. Windows XP will display the picture you select on the logon screen.

C. To create a password to prevent other people from using an account

- a. Click the account that you just created just now.
- b. Click **Create a password**.
- c. On the **Create a password** page, type the password twice. Optionally, type a password hint. Then click **Create Password**

Questions :

1. Show how to switch from one user to another user.
2. Differentiate between administrator and normal user account.
3. Discuss the advantages of having user account.

Conclusion :

Discuss and make conclusion about this laboratory

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